

**TOWN OF DARIEN  
BOARD OF SELECTMEN  
REGULAR MEETING  
DECEMBER 17, 2012**

ATTENDANCE: First Selectman Jayme Stevenson; David Bayne, David Campbell,  
John Lundeen, Gerald Nielsen.

STAFF: Karl Kilduff, Administrative Officer

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:45 p.m. and stated that the Selectmen as listed were in attendance, and there was a quorum present.

FIRST SELECTMAN'S REPORT

First Selectman Stevenson read her report as follows:

Today our hearts are broken for the families and loved ones of those who lost their lives in the most unimaginable way last Friday in Newtown. The acts of one tortured soul have had a profound effect that ripples through our towns and the nation as we struggle to make sense of his senseless act. On behalf of The Town of Darien, I want to extend our deepest sympathy prayers for their loss and offer any help and support the people of Newtown need. Within our own community, we have had a number of people directly or indirectly affected by Friday's events. Our thought and prayers are with you as well.

First Selectman Stevenson stated that a variety of different organizations who are providing resources to help us in the aftermath of Friday's tragedy including ways that we can reach out to the Newtown Community although, what they need most right now is our prayers and some time to privately grieve. Local media will continue to publish community resource information and she will post information on the Town website.

- Community Prayer Service on Wednesday, December 19th at 6pm at the First Congregational Church.
- The Darien Library will hold their second post-tragedy discussion for parents facilitated by therapists from The Life Solutions Center and Family Centers.
- Governor Malloy has asked us all to observe a moment of silence on Friday, December 21st at 9:30am and all flags to fly at half staff until further notice.

Mr. Bayne stated that as public officials we need to start looking at how to make a difference and suggested that they put forth agenda items in support of things such as legislative support of a ban on assault weapons, and rifles, and to start gun collection programs that other communities in the area have done. He suggested that the Selectman put their collective heads together to work on ways actions can be taken so that we never forget the tragedy and make a difference to prevent this from happening again.

Mr. Lundeen stated that he agrees that this should be an item on the January agenda and suggested that Chief Lovella be included in this discussion. It was added that the conversation on gun control should include mental illness awareness, improvements to school security and public buildings in general, and ways for the Town to play an active role in increased security measures.

First Selectman Stevenson report – continued:

The State of the Town Address on Monday, December 10th Text of the speeches are available in Town Hall and through the online media sources.

Congratulations to Hindley School for receiving the National Blue Ribbon award.

A summary of the recent SWRPA Legislative breakfast: The agenda items were very well received. They include legislative action to:

1. Implement improvements to New Canaan Branch Line - \$34million
2. Provide sustainable funding for South Western Region Bus Service
3. Reevaluate the Funding Mechanism and Process to funding local bridge repairs
4. Simplify and Incentivize 8-30g requirements to promote increased affordable housing stock for municipalities.

Wreaths Across America — There were over 700 wreaths placed in memory and honor of our veterans. This has become a wonderful Darien tradition and special thank you recognition is extended to Phil Kraft and Karen and David Pollet and the all the veterans and residents, including many kids, who came out to participate.

#### ADMINISTRATIVE OFFICER'S REPORT

Mr. Kilduff stated that with regard to contracts and items as included in the packet, his office is still working through appropriate action necessary to move these items forward.

Mr. Kilduff stated that with regard to 2013 budgets, the budget reviews by department heads is in process, and there is a calendar of meetings and schedule for the budget cycle that will be presented for approval later on the agenda. He reported on the CT Conference of Municipalities Legislative Meeting and that the current fiscal situation with the state is a potential \$1 billion deficit and the impact on the Town is relatively minimal, there is a strong suggestion is for regionalization that will affect changes in state-mandated funding reform.

#### NEW BUSINESS

Discuss and Take Action on a Resolution Endorsing a Regional Performance Incentive Program  
Grant Application by the South Western Regional Planning Agency

Mr. Kilduff presented the item and referred to the supporting documents as contained in the agenda packet and fielded questions from the Selectmen.

**\*\* MR. NIELSEN MOVED TO ADOPT THE FOLLOWING RESOLUTION:  
RESOLUTION ENDORSING A REGIONAL PERFORMANCE INCENTIVE  
PROGRAM GRANT APPLICATION BY THE SOUTH WESTERN REGIONAL  
PLANNING AGENCY:**

**WHEREAS, the State of Connecticut, through the Office of Policy and Management provides Regional Performance Incentive Program grant funding; and  
WHEREAS, municipalities access the grants through their respective Regional Planning Organizations like the South Western Regional Planning Agency (SWRPA); and  
WHEREAS, one of the grant eligible activities is the joint provision of a service or services currently provided by municipalities, but not currently provided on a regional basis”; and  
WHEREAS, SWRPA would submit a grant proposal for a regional watershed service to assist municipalities with the requirements of local Municipal Separate Storm Sewer System permits through the design and execution of an outreach program; and  
WHEREAS, the Board of Selectmen wishes to participate in this regional funding initiative for the benefits the project will provide.**

**NOW, THEREFORE, BE IT RESOLVED that the Darien Board of Selectmen hereby endorses the Regional Performance Incentive Program proposal referenced in Section 5 of Public Act 11-61 (An Act Concerning Responsible Growth) as developed by the South Western Regional Planning Agency.**

**\*\* MR. NIELSEN SECONDED THE MOTION.**

**\*\* MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action on a Resolution Authorizing and Directing the First Selectman to  
Execute a Memorandum of Agreement between the State of Connecticut and the  
Town of Darien regarding the Federal Fiscal Year 2011 Homeland Security Grant Program

Mr. Kilduff presented the item and referred to the supporting documents as contained in the agenda packet and fielded questions from the Selectmen,

**\*\* MR. NIELSEN MOVED TO ADOPT THE FOLLOWING RESOLUTION  
AUTHORIZING AND DIRECTING THE FIRST SELECTMANTO EXECUTE A  
MEMORANDUM OF AGREEMENT BETWEEN THE STATE OF CONNECTICUT  
AND THE TOWN OF DARIEN REGARDING THEFEDERAL FISCAL YEAR 2011  
HOMELAND SECURITY GRANT PROGRAM:**

**WHEREAS, the State of Connecticut, acting through its Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, is the recipient of the United States Department of Homeland Security Federal Fiscal Year 2011 State Homeland Security Grant Program; and**

**WHEREAS, it is the Board of Selectmen’s wish for the Town to be able to participate in the benefits of the above mentioned funding which will benefit the region.**

**NOW, THEREFORE, BE IT RESOLVED that the Darien Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and**

**BE IT FURTHER RESOLVED that Jayme Stevenson, as First Selectman of the Town of Darien, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things he deems necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.**

**\*\* MR. LUNDEEN SECONDED THE MOTION.**  
**\*\* MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action on FY2013-14 Budget Review Calendar

The following schedule was presented:

**2013 Board of Selectmen Budget Review Schedule**

Saturday	Jan. 26	9:00 a.m.	Performance Measures Presentation
Monday	Jan. 28	7:45 p.m.	Presentation of Administrative Officer's Proposed Budget to Board of Selectmen/Budget Review ( <b>special meeting</b> )
Wednesday	Jan. 30	7:30 p.m.	Board of Selectmen Budget Review
Thursday	Jan. 31	7:30 p.m.	Board of Selectmen Budget Review
Monday	Feb. 4	7:45 p.m.	Board of Selectmen Public Information Meeting on Budget for public comment on the budget ( <b>regular meeting date</b> )/Budget Review
Tuesday	Feb. 5	7:30 p.m.	Board of Selectmen Budget Review
Wednesday	Feb. 6	7:30 p.m.	Board of Selectmen Budget Review
Thursday	Feb. 7	7:30 p.m.	Board of Selectmen Budget Review
Monday	Feb. 11	7:30 p.m.	Board of Selectmen Budget Review
Tuesday	Feb. 12	7:30 p.m.	Board of Selectmen Budget Review
Wednesday	Feb. 13	7:45 p.m.	Board of Selectmen vote on Budget ( <b>special meeting</b> )
Tuesday	Mar. 5	TBD	Board of Selectmen Budget Conveyed to Board of Finance (1 <sup>st</sup> Tuesday in March per Charter)
Tuesday	Mar. 12	TBD	Board of Finance Public Hearing on Budget (2 <sup>nd</sup> Tuesday in March per Charter)

First Selectman Stevenson suggested that a modified schedule be considered to add an alternate Saturday work session along with consideration of proposed changes in budget documents to better streamline the process. She suggested that the Board of Finance and Board of Selectmen meet together to provide a more collective questioning method. Mr. Lundeen stated that he was concerned with a group debate and prefers to have separate conversations, and First Selectman Stevenson noted that this would occur as well. It was agreed that an amended calendar with addition of February 2-9 be added as alternate Saturdays, and it would be forthcoming by e-mail.

Discuss and Take Action on Appropriation for Parking Technology

- \*\* MR. NIELSEN MOVED TO APPROVE AND FORWARD TO THE BOARD OF FINANCE TO AUTHORIZE THE APPROPRIATION OF \$85,060 FOR PARKING TECHNOLOGY.**
- \*\* MR. BAYNE SECONDED THE MOTION.**
- \*\* MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action on a Resolution Authorizing and Directing the Application for a School Construction Grant from the State of Connecticut

First Selectman Stevenson noted that this resolution represents tweaks in wording required for the state and recommended approval as amended.

- \*\* MR. BAYNE MOVED TO ADOPT THE FOLLOWING RESOLUTION:**
- RESOLUTION AUTHORIZING AND DIRECTING THE APPLICATION FOR A SCHOOL CONSTRUCTION GRANT FROM THE STATE OF CONNECTICUT**
- WHEREAS, as part of approved improvement to the public facilities in the Town of Darien, the Darien Board of Education Central office shall be re-located from the Town Hall Annex to 35 Leroy Avenue; and**
- WHEREAS, some of the costs associated with the renovation of 35 Leroy Avenue are eligible for reimbursement from the State of Connecticut through the Department of Education; and**
- WHEREAS, certain procedures must be followed to leverage State resources for reimbursement of eligible construction costs; and**
- WHEREAS, the Darien Board of Selectmen wish to secure construction reimbursement grant dollars for this project.**
- NOW THEREFORE BE IT HEREBY RESOLVED that the Darien Board of Selectmen authorizes and directs the Darien Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the renovation of 35 Leroy Avenue a house the Darien Board of Education's Central Office; and**
- BE IT FURTHER RESOLVED that the Darien Board of Selectmen authorizes the Board of Education Central Office/Mather Center Building Committee to serve as the building committee for renovation of 35 Leroy Avenue a house the Darien Board of Education's Central Office**
- BE IT FURTHER RESOLVED that the Darien Board of Selectmen hereby authorizes and directs the preparation of schematic drawings and outline specifications for the renovation of 35 Leroy Avenue a house the Darien Board of Education's Central Office.**

- \*\* MR. CAMPBELL SECONDED THE MOTION.**
- \*\* MOTION PASSED UNANIMOUSLY.**

Transfers:

Mr. Kilduff referred to the supporting documented that outlined the details of the transfers requested for the Darien Fire Commission:

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. Number	Account Name	Amount	Acct. Number	Account Name	Amount
10303441-83007	Operating Supplies	1000	10303441-82044	Radio Repair and Maint	3000
10303441-82041	Facility Repair and Maint.	1000			
10303441-82046	Computer Equip. Repair and Maint	1000			
	<b>TOTAL</b>	<b>3,000</b>		<b>TOTAL</b>	<b>3,000</b>

- \*\* MR. NIELSEN MOVED TO APPROVE FOR REFERRAL TO THE BOARD OF FINANCE THE ABOVE TRANSFER AS SUBMITTED.**
- \*\* MR. BAYNE SECONDED THE MOTION.**
- \*\* MOTION PASSED UNANIMOUSLY.**

Mr. Kilduff referred to the supporting documented that outlined the details of the transfers requested for the Department of Public Works:

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. Number	Account Name	Amount	Acct. Number	Account Name	Amount
10107661 / 82007	Professional Svcs	\$2500	10107661 / 81003	Payroll	\$2500
	<b>TOTAL</b>	<b>\$2500</b>		<b>TOTAL</b>	<b>\$2500</b>

- \*\* MR. BAYNE MOVED TO APPROVE FOR REFERRAL TO THE BOARD OF FINANCE THE ABOVE TRANSFER AS SUBMITTED.**
- \*\* MR. LUNDEEN SECONDED THE MOTION.**
- \*\* MOTION PASSED UNANIMOUSLY.**

Mr. Kilduff referred to the supporting documented that outlined the details of the transfers requested for the Registrar of Voters:

- \*\* MR.NIELSEN MOVED TO APPROVE FOR REFERRAL TO THE BOARD OF FINANCE THE TRANSFER THE ABOVE TRANSFER AS SUBMITTED.**

- \*\* MR. LUNDEEN SECONDED THE MOTION.**  
**\*\* MOTION PASSED UNANIMOUSLY.**

Mr. Kilduff referred to the supporting documented that outlined the details of the transfers requested for the Department of Human Resources:

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. Number	Account Name	Amount	Acct. Number	Account Name	Amount
10704000-86600	Contingency	\$3000.00	10102031-82007	Professional Services	\$3000.00
	TOTAL	\$3000.00		TOTAL	\$ 3000.00

- \*\* MR.NIELSEN MOVED TO APPROVE FOR REFERRAL TO THE BOARD OF FINANCE THE TRANSFER THE ABOVE TRANSFER AS SUBMITTED.**  
**\*\* MR. LUNDEEN SECONDED THE MOTION.**  
**\*\* MOTION PASSED UNANIMOUSLY.**

Mr. Kilduff referred to the supporting documented that outlined the details of the transfers requested for the Department of Human Resources:

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. Number	Account Name	Amount	Acct. Number	Account Name	Amount
10401011-82007	Professional Svcs	\$2,000	10401011-81003	Seasonal & Temporary Salary	\$2,000
	TOTAL	\$2000		TOTAL	\$2,000

- \*\* MR. NIELSEN MOVED TO APPROVE FOR REFERRAL TO THE BOARD OF FINANCE THE ABOVE TRANSFER AS SUBMITTED.**  
**\*\* MR. BAYNE SECONDED THE MOTION.**  
**\*\* MOTION PASSED UNANIMOUSLY.**

Mr. Kilduff referred to the supporting documented that outlined the details of the transfers requested for Multiple Departments:

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. No.	Account Name	Amount	Acct. No.	Account Name	Amount
	See attached	145,441		See attached	145,441
	<b>TOTAL</b>	<b>145,441</b>		<b>TOTAL</b>	<b>145,441</b>

- \*\* MR. BAYNE MOVED TO APPROVE FOR REFERRAL TO THE BOARD OF FINANCE THE ABOVE TRANSFER AS SUBMITTED.**
- \*\* MR. NIELSEN SECONDED THE MOTION.**
- \*\* MOTION PASSED UNANIMOUSLY.**

### Agenda Review

First Selectman Stevenson stated that Mr. Bayne suggestions on Town security measures be added along with a Town update on Edgerton site contingent upon the Board of Education. She explained that they are awaiting further direction and general consensus on affordable housing and they are doing their due diligence on the facility exploration.

Mr. Bayne asked about the after action of SuperStorm Sandy and First Selectman Stevenson replied that it is in progress. Mr. Kilduff stated that there is an approximate cost to the Town of \$1 million mostly for debris removal and remediation, and they hope to get insurance and FEMA reimbursement of recoverable expenses. Mr. Nielsen asked about the environmental issue at Weed Beach. First Selectman Stevenson replied that cost avoidance is in progress and state permitting is being examined based upon requirements. She explained that there should be no impact to the beach that emergency remediation was done but she will include an update as part of the After Action Report.

First Selectman Stevenson mentioned that she has done some research on Charter Schools in response to some public questions, and there are interesting articles that she will provide for review.

### Approval of Minutes of Previous Meetings - Regular Meeting of December 3, 2012

The following corrections were requested: (additions are noted in "s)

Page 1: Paragraph 2: add to the first sentence after stock: "; and therefore the Town will be having a consultant to help the town with capital purchase planning." Add to the next sentence: after Chiefs: "for their cooperation."

Paragraph 3: Correct spelling of Ginsberg. Add to the end: "All FEMA/SBA Administration applications are due by 12/31/12."

Page 2: Paragraph 2: add at the end: doing, "and decided to proceed with the leasing options because of the flexibility if provides in determining how many pay stations are needed."



**\*\* MR. BAYNE MOVED TO APPROVE THE MINUTES OF  
DECEMBER 3, 2012 AS AMENDED WITH CORRECTIONS NOTED.  
\*\* MR.CANPBELL SECONDED.  
\*\* MOTION PASSED UNANIMOUSLY.**

PUBLIC COMMENT (It is noted that comments were made at the end of the meeting)

Mark Sonnenblick, Town resident stated that he did know the protocol on how to make a comment, and First Selectman Stevenson explained that it is usually done at the beginning of the meeting. Mr. Sonnenblick stated that he came out tonight to discuss the issue of the impact of the Newtown tragedy and the need for increased school security and suggested police presence at the schools.

First Selectman Stevenson responded that there is additional police presence with officers at the schools thorough the holidays. She added that earlier in the meting the Selectmen had a discussion that that this should be an item on the January agenda and suggested that Chief Lovella be included in this discussion. It was added that the conversation on gun control should include mental illness awareness, improvements to school security and public buildings in general, and ways for the Town to play an active role in increased security measures.

OTHER BUSINESS - There was no other business.

Adjournment

**\*\* MR. NIELSEN MOVED TO ADJOURN.  
\*\* MR. CAMPBELL SECONDED.  
\*\* MOTION PASSED UNANIMOUSLY**

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Marilyn Knox  
Telesco Secretarial Services